

Job Description – Physical Education Teacher



Quwwat-ul-Islam Girls' School
16 Chaucer Road
Forest Gate
London E7 9NB

Tel: 02085484736

Email: info@quwwatulislam.com

Website: <https://quwwatulislam.com/>

Post:	Physical Education Teacher
Reports to:	Head Teacher
Key relationships:	Head Teacher, Leadership Team, Office Manager, Staff, Pupils, Parents/Carers, External agencies/professionals
Main	Carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies and ethos under the direction of the Head Teacher.

Key Duties and Responsibilities

General

1. Cultivate and promote love for Islam and Islamic values within pupils;
2. To have full knowledge of the school's policies, aims, objectives and organisational procedures in such a way as to contribute positively, sensitively and harmoniously to their achievement;
3. Take part in cover arrangements;
4. Attend and, from time to time, deliver assemblies;
5. Supervise pupils at periods before, during and after school as assigned on the appropriate rotas;
6. Review from time to time their methods of teaching and programmes of work and participate in arrangements for further training and professional development as a teacher, staying up to date with changes and developments in the National Curriculum;
7. Consult with parents and be available for consultation by parents;

8. Order competitively priced learning resources for the teaching-learning needs of their class, according to the school's procedural policy;
9. Organise the classroom environment and learning resources to create a positive learning environment;
10. Maintain discipline according to the behaviour management policy of the school;
11. Work with parents and the wider school community to maximise their involvement in the school and the development of its resources, learning opportunities and curriculum;
12. Perform any other duty allocated by the head teacher from time to time, in line with the operational needs of the school.

Teaching

1. Take responsibility for the progress and attainment of pupils in Physical Education, across the school;
2. Teach, according to their educational needs and the school's Physical Education curriculum, the pupils assigned to them, including the setting and marking of work to be carried out by the pupil at school or elsewhere;
3. Undertake activities as may be necessary to carry out an assessment of pupil progress and levels of achievement, including the administration and supervision of tests or examinations as may be necessary;
4. Provide reports on pupils and make relevant records and reports on the academic, personal and social needs and progress of the pupil;
5. Promote the well-being and progress of each pupil;
6. Plan, prepare and deliver schemes of work and lessons, that cater for the needs of the whole ability range within their class;
7. Advise and co-operate with other teachers on the preparation, development, review and evaluation of schemes of work, teaching programmes, materials, methods of teaching and assessment and pastoral arrangements;
8. Motivate pupils with enjoyable and creative lessons that challenges pupils and promotes critical thinking;
9. Regularly mark pupil work according to the school's marking policy, to facilitate positive pupil development and academic progress;

10. Provide feedback to parents on a pupil's progress at parents' evenings and other (often less formal) meetings/ phone calls.
11. Provide robust subject leadership for the teaching of Physical Education at the school, in association with and supporting colleagues in the delivery of this area;
12. Support the wider school curriculum and objectives by supporting non-curricular events out of school hours and after-school clubs whenever possible.
13. Participate in team and staff meetings, CPD, coaching, mentoring and co-coaching to raise standards;

Faith

As a teacher at Quwwat-UI-Islam Girls' School your behaviour and conduct must be beyond reproach and you must be an excellent role model for all pupils. This includes modelling enthusiasm for learning. You should share and support the school's values through word and deed with vigour. It is also essential that teachers adhere to the beliefs and practices of Ahl-us-Sunnah and adhere to the staff code of conduct handbook and DfE professional standards for school teachers.

Qualifications, Training & Experience

- An honours degree, as recognised by a British university, or its equivalent. In addition, level 2 qualifications or higher, in Maths, English, Science and ICT. Preferably a level 5 qualification, or its equivalent, in Physical Education.
- Preferably QTS and higher education.
- Prior experience of: planning, assessment, school improvement, Behaviour management, use of ICT.
- Preferably prior teaching experience in a UK school and experience of subject leadership.

Knowledge and Understanding

Teachers should demonstrate that they have a thorough and up-to-date knowledge of the teaching of the UK National Curriculum at the appropriate Key Stage. They should take account of wider curriculum developments which are relevant to their work.

Planning

Teachers should demonstrate that they consistently and effectively plan lessons and sequences of lessons, in the long, medium and short-term, to meet pupils' individual learning needs.

Teaching, Managing Pupils and Maintaining Discipline

Teachers should demonstrate that they consistently and effectively use a range of appropriate strategies for teaching and for classroom and behaviour management. Never harsh, their warmth, understanding and firm integrity enables them to earn respect and love from their pupils. They have a positive and compassionate approach to behaviour management and follow the behaviour management policy closely.

Assessment and Evaluation

Teachers should demonstrate that they consistently and effectively use information about prior attainment to set well-grounded expectations/targets for pupils and monitor their progress to give clear and constructive feedback. They should also consistently review their own lessons to feedback improvements into future lessons.

Pupil Progress

Teachers should demonstrate that, as a result of their teaching, their pupils achieve well relative to the pupils' prior attainment, making progress at a better rate than similar pupils nationally. This should be shown through pupil performance in relevant national tests or assessments or other forms of school based assessment. This includes all pupils, including vulnerable pupils such as those with special educational needs and pupils on the safeguarding register.

Wider Professional Effectiveness

1. Teachers should demonstrate that they take responsibility for their professional development and use the outcomes to improve their teaching and pupil learning.
2. Teachers should demonstrate that they make an active contribution to developing and implementing the policies and aspirations of the school. They should actively cooperate with staff and the wider school community to foster and develop a strong, successful and united school.
3. Teachers should set a good example in terms of dress, punctuality and attendance and be proactive in matters relating to health and safety.
4. Teachers should be committed to actively Safeguarding children and protecting the safety, welfare and well-being of all pupils at all times.
5. Teachers should actively work towards school improvement and ensure the school is always in full compliance with school regulations.
6. Teachers should actively promote Fundamental British Values and encourage respect for others, particularly those of the protected characteristics of the Equality Act 2010.

Professional Characteristics

Teachers should demonstrate that they are effective professionals who challenge and inspire pupils to help them deepen their knowledge and understanding. They link pupils' knowledge to earlier learning and develop ways to encourage it further. They develop and foster the appropriate skills and social abilities to enable the optimum development of children, according to age, ability and aptitude. They support all pupils to do their best through:

- a. inspiring trust and confidence,
- b. building team commitment,
- c. engaging and motivating pupils,

- d. analytical thinking,
- e. positive action to improve the quality of pupils' learning.

The duties outlined in this job description are not exclusive and may be modified by the Governing Body, after discussion, to reflect or anticipate changes in the job, in line with the salary and job title.

This job description is not a contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as a contract changes or as the organisation of the school changes.

Nothing will be changed without consultation. This document will be reviewed annually.

Safeguarding:

As a school we are committed to the safeguarding of children and adults. All jobs offers will be subjected to a DBS Check and two satisfactory written references.