

# Quwwat-ul-Islam Girls' School



## Website Privacy Notice Policy

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|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Published Date | September 2026                                                                                                                                                                              |
| Review Date    | July 2027                                                                                                                                                                                   |
| Policy Links   | Taking, Storing and Using Images of Children Policy<br>Data Retention Policy<br>Safeguarding and Child Protection Policy<br>Health and Safety Policy<br>Online Safety Policy<br>CCTV Policy |

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|------------------------------------------------------------|
| School Motto                                               |
| Together we can achieve more                               |
| School Values                                              |
| Respect . Aspiration . Responsibility                      |
| Learning Drivers                                           |
| Caring for Ourselves, Our World, Our Education, Our Rights |

### **School Vision Statement**

To establish a school of excellence both **Islamically** and **Academically** - Provide a **holistic** education which is inspired by: **Taqwa**: God consciousness **morals and values** inspired by the prophet (saw) coupled with **academic excellence**.

At Quwwat-ul-Islam girls' school we adhere to the following:

- **Mutual respect and tolerance** - We respect and care for everybody.
- **Democracy**– We promote the right of every individual to have their opinions and voices heard.
- **The rule of the law** – We understand that laws and rules protect us and at the same time provide us with responsibilities, by breaking them there are consequences.

Quwwat ul Islam Girls' School is committed to safeguarding and promoting the welfare of all pupils in its care. As an employer, the school expects all staff, governors, volunteers and parents/carers to share this commitment.

## Introduction

Quwwat ul Islam Girls' School takes data protection and our obligations with regards to data protection seriously.

The school is a Data Controller for the purposes of the current Data Protection Act and the General Data Protection Regulation coming into force in May 2018 (together "Data Protection Law") and is registered with the Information Commissioner's Office ("ICO").

Our registration number is **ZA477381**

This Policy is required to be read in conjunction with other relevant School policies, including:

- o CCTV Policy
- o Data Retention Policy
- o Health and Safety Policy
- o Online Safety Policy
- o Safeguarding and Child Protection Policy
- o Taking, Storing and Using Images of Children Policy

## Personal Data

Personal data is data relating to a living individual who can be identified from that information or from that data and other information in the school's possession (for example: name, address, telephone number, staff number).

It can also include expressions of opinions about an individual. Sensitive or special category personal data relates to racial or ethnic origin, political opinions, religious beliefs, trade union membership, health, gender, criminal convictions. Personal data concerning disability is sensitive data.

In order to carry out its normal duties to staff, pupils and parents, the school needs to process a wide range of personal data about individuals (including current, past and prospective staff, pupils or parents) as part of its daily operations. Dependent on the nature of the school's relationship with the data subject, there will be different reasons and purposes for the school processing your personal data, the types of data held, how the data is collected, the legal basis for processing the data, who has access to the data, who the data is shared with, the retention period for that data, and the specific subject rights with regard to that data.

## Your Rights and Contact Details

All data subjects have certain rights under Data Protection Law, including a right to be given access to data held about them by a data controller. Other rights will be dependent on the nature of the information given and are more fully explained in the privacy notices below.

If you have any concerns about the school's handling of your personal data, please contact the school's Office Manager. You can also find details of your rights under Data Protection Law at: [www.ico.gov.uk](http://www.ico.gov.uk)